



APPLICATION FOR ISSUE OF TRANSFER CERTIFICATE

To,

The Controller of Examinations  
Jharkhand Rai University,  
Ranchi

For Office Use Only

No.....

Date 

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Sir,

I have been a student of this University. I request you to kindly issue me Transfer Certificate.

1. Full Name (in capital letters) .....
2. Father's Name ..... 3. Enrollment No .....
4. Examination last appeared / passed in the Month .....Year.....
5. Programme ..... 6. Branch /Major : .....
7. CGPA..... 8. Session.....
9. Address (in capital letters) .....  
..... Pin : 

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10. Contact No. 

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11. Alumni registration ID : .....

Yours Faithfully

Date : .....

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(Signature of the student)

**TO BE FILLED BY MIS DEPARTMENT**

SLC / CLC / TC / MIGRATION / CC / OTHERS : .....

10<sup>th</sup> / ITI / 12<sup>th</sup> / College / University / others : .....

Checked By : Name ..... Signature .....

- NOTE:**
1. For the provisional certificate/migration certificate please enclose a self-attested copy of the 10<sup>th</sup>, ITI, Diploma in Engg, 12<sup>th</sup>, Graduation and final semester mark sheet (As applicable)
  2. You need to collect the certificate (s) in person.
  3. Candidates can fill up this form and send it along with DD by Speed Post to: Controller of Examinations, Jharkhand Rai University, Raja Ulatu, Namkum, Ranchi - 834010
  4. You may pay the fees by online mode / Cash / Demand (Drawn in favour of " Jharkhand Rai University" Payable at Ranchi).
  5. Certificate will be issued three working days after application submitted successfully.
  6. Transfer Certificate Fee : Rs 500/-